

// A special meeting of the Council of the City of Lynchburg, recessed from July 8, was held on the 12th day of August, 2003, at 3:30 P.M., in the Second Floor Training Room, City Hall, Carl B. Hutcherson, Jr., President, presiding. The purpose of the meeting was to conduct a work session regarding several items.

The following Members were present:

Present: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson

6

Absent: Garber

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// Economic Development Director Ed Miller introduced Sarah Parker, the City's new Manager for Business Development.

// Municipal staff provided an update regarding the new refuse semi-automated collection program scheduled for October 1 implementation, including an update regarding the public information campaign.

// Parks and Recreation Director Kay Frazier along with Mort Sajadian, representing Amazeement Square, presented a draft Memorandum of Understanding between the City and Amazeement Square for the development and operation of a skatepark on City property adjacent to the signal tower building. Ms. Frazier noted that a public hearing is scheduled for September 9 regarding the City's donation of the property to Amazeement Square. Following discussion, and on motion of Vice Mayor Dodson, seconded by Council Member Barksdale, Council by the following recorded vote authorized the City Manager to execute the final Memorandum of Understanding with Amazeement Square for the development and operation of a skatepark adjacent to the signal tower building to Amazeement Square:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson

6

Noes:

0

Absent: Garber

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// Albert Jennings, Director of Safe Neighborhoods Initiative (SNI), presented an overview of information contained in a July 25 report, as previously furnished to City Council. Mr. Jennings explained that the Safe Neighborhood Initiative serves as a catalyst for providing and linking available resources to residents and is dedicated to maintaining and improving the City's urban neighborhoods. Mr. Jennings also reviewed the proposed action steps for the SNI process. Council Member Barksdale reported receiving calls from citizens regarding possible illegal activities at the White Rock Hill and Dearington Neighborhood Centers.

// City Manager Kimball Payne presented a brief history regarding the City's Towing Advisory Board, which ceased to exist in 1993. Mr. Payne explained that a local towing business questioned why the City maintains an exclusive arrangement for towing services instead of providing for a rotation among qualified operators as is done in many other communities. Mr. Payne asked that City Council re-establish the Towing Advisory Board to make recommendations regarding the City's procedures for the towing of disabled, unattended or abandoned vehicles. Mr. Payne went on to say that recommendations regarding the make-up of the Board would be presented to City Council at a future work session. City Council agreed to move forward with the City Manager's recommendations and asked that the Clerk of Council proceed with the solicitation of volunteers to serve on this board.

// Director of Financial Services Mike Hill along with Assistant Director of Financial Services Donna Witt presented an overview of proposed FY 2003 carryover budget items. Ms. Witt noted that a public hearing regarding this item is scheduled for the 7:30 p.m. Council meeting.

// Deputy City Manager Bonnie Svrcek presented the proposed budget calendar for the FY 2005 budget cycle.

// City Manager Kimball Payne along with Human Resources Director Margaret Schmitt and Benefits Manager Karen Loughney presented an overview of information contained in the City Council Report regarding the City's participation in the Region 2000 Medical Consortium. Mr. Payne explained that City staff worked closely with the Regional Planning Commission and Marsh Consultants to develop feasible options for the potential members, but after careful consideration does not believe that it would be in the best interest of City employees to move from an independent medical plan administered by Piedmont Community Health Plan to membership in the Region 2000 Medical Consortium. Following discussion, it was the consensus of City Council to accept the recommendation to stay with the City's current independent medical plan that is administered by the Piedmont Community Health Plan.

// Deputy City Manager Bonnie Svrcek distributed to City Council a Budget Prioritizing Exercise and asked that it be completed and returned to her in order for the results to be distributed and discussed at the upcoming retreat.

// During roll call, Council Member Foster questioned brush collection procedures citing a recent incident on Woodland Avenue where two separate trips were made for brush collection at two different residences when one trip would have been sufficient to pick up the brush. Vice Mayor Dodson noted that the Lynchburg City Schools plan to set up their own Internal Audit Committee. Council Member Barksdale reported two complaints regarding weeds and brush at 1303 Campbell Avenue and 1112 Jackson Street. Council Member Adams reported an incident regarding the overuse of weed pesticide on the flowerbeds at the stop light in front of E. C. Glass High School. Mayor Hutcherson mentioned senior citizens concerns regarding the recent real estate tax reassessment and questioned if the City's could revisit its tax relief program with regard to net worth and annual income. Mayor Hutcherson also mentioned that the Human Services Building dedication is scheduled for August 25. Council Member Adams inquired as to the costs associated with removal of the brick façade wall adjacent to the Spankys building on Main Street.

// The meeting was adjourned at 6:20 p.m. in order for City Council to eat dinner prior to the 7:30 p.m. Council meeting.

Clerk of Council

// A regular meeting of the Council of the City of Lynchburg was held on the 12th day of August, 2003, at 7:30 P.M. in the Council Chamber, City Hall, Carl B. Hutcherson, Jr., President, presiding. Council Member Adams gave the Invocation. The Pledge of Allegiance was led by the Police Officer in attendance. The following Members were present:

Present: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Absent: Garber 1

// Copies of the minutes of the July 8, 2003 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote approved the minutes as presented:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Police - General, Resolution #R-03-118 amending the budget and appropriating \$7,025 to fund enhancements to existing crime prevention/suppression program through the purchase of supplies and equipment, laid over from the July 8, 2003 meeting, was again presented and read, and on motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote adopted the Resolution:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Airport - General, Resolution #R-03-120 amending the FY2004 Airport Project Grant Fund budget and appropriating \$18,500, fully reimbursable for airport marketing and promotion activities, laid over from the July 8, 2003 meeting, was again presented and read, and on motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote adopted the Resolution:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Airport - General, Resolution #R-03-121 amending the FY 2004 Airport Projects Grant Fund and appropriating \$35,000 with resources of \$17,500 from state aviation discretionary funds for airport marketing and promotion activities, laid over from the July 8, 2003 meeting, was again presented and read, and on motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote adopted the Resolution:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Budget, City Council Report #5 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-127, as presented, amending the General

Fund Budget and appropriating \$5,000 to support the activities at the Virginia First Cities Coalition in promoting education funding:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Police - General, City Council Report #6 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-128, as presented, amending the FY 2004 City/Federal/State Aid Fund budget and appropriating \$2,113 to fund enhancements to existing crime prevention/suppression programs through the purchase of supplies and equipment:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Fire - General, City Council Report #7 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-129, as presented, amending the City/Federal/State Aid Projects Fund budget and appropriating \$3,420, fully reimbursable, to purchase building materials for projects at the Central Virginia Regional Fire Training Center, and to purchase books, training materials and fund instructor assistance for a Fire Officer III class:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Fire - General, City Council Report #8 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-130, as presented, amending the City/Federal/State Aid Projects Fund budget and appropriating \$79,992, with \$39,996 reimbursement, to purchase seven (7) Zoll "M" Series bi-phasic manual monitor/defibrillators:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Airport - General, City Council Report #9 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-131, as presented, amending the FY 2004 Airport Projects Grant Fund budget and appropriating \$1,485,647, fully reimbursable, for construction/rehabilitation of the airport's Taxiway "B" and certain other airfield projects:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Central Virginia Community Services, City Council Report #10 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote adopted Resolution #R-03-132, as presented, approving the Central Virginia Community Services FY 2004 Performance Contract as required by Section 37.1-198(B)(ii) of the Code of Virginia:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of City Manager, City Council Report #11 was considered. On motion of Council Member Barksdale, seconded by Council Member Adams, Council by the following recorded vote adopted Resolution #R-03-133, as presented, asking the City's Martin Luther King, Jr., Commission to coordinate activities commemorating the 50th Anniversary of the Brown v. Board of Education Decision:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Human Services – General/Finance - Bonds, City Council Report #12 was considered. On motion of Council Member Adams, seconded by Council Member Seiffert, Council by the following recorded vote adopted Resolution #R-03-134, as presented, approving of the Lynchburg Redevelopment and Housing Authority's acquisition of fee simple interest to the J. W. Ould Building and the Authority's Issuance of its lease Revenue Bond in an amount not to exceed \$6,600,000 to finance such acquisition; authorizing the City Manager to execute an Estoppel Certificate, an addendum to lease, an addendum to parking agreement and such certificates and affidavits as shall be required by Bond Counsel; authorizing the City Clerk to attest the foregoing documents and to execute such certificates and affidavits as shall be required by Bond Counsel; and providing for an effective date:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of City Attorney - General, a public hearing was held regarding City Council Report #13 regarding the approval of the sale and conveyance of the City-owned vacant lots located in the 900 block of Fifth Street, Tax Map Nos. 10-1-17 through 10-1-22, containing approximately 0.126 acre to Sandra W. Crowther. City Attorney Walter Erwin outlined the request. There was no one else present who wished to speak to this item. On motion of Vice Mayor Dodson, seconded by Council Member Barksdale, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-135, as presented, approving the sale and conveyance of the City-owned vacant lots located in the 900 block of Fifth Street, Tax Map Nos. 10-1-17 through 10-1-22, containing approximately 0.126 acre to Sandra W. Crowther:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson 6

Noes: 0

Absent: Garber 1

// In the matter of Community Planning - General, a public hearing was held regarding City Council Report #14 regarding consideration of a local Historic District (HD) zoning designation for the property known as 3561 Fort Avenue, Grove Park, Lot 5. City Planner Tom Martin outlined the request. Mr. Gary Harvey, the owner of the property, requested Council's approval of the petition. There was no one else present who wished to speak to this item. On motion of Council Member Adams, seconded by Council Member Foster, Council by the following recorded vote adopted Ordinance #O-03-136, as presented, approving a local Historic District (HD) zoning designation for the property known as 3561 Fort Avenue, Grove Park, Lot 5:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson	6
Noes:	0
Absent: Garber	1

// In the matter of Community Planning - General, a public hearing was held regarding City Council Report #15 regarding the approval of the Annual Report on the Implementation of the Comprehensive Plan and Other Planning Commission Activities, Fiscal Year 2003. Planning Commission Chair Wayne Dahlgren provided an overview of the report. There was no one else present who wished to speak to this item. On motion of Council Member Adams, seconded by Council Member Foster, Council by the following recorded vote adopted Resolution #R-03-137, as presented, approving the Annual Report on the Implementation of the Comprehensive Plan and Other Planning Commission Activities, Fiscal Year 2003:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson	6
Noes:	0
Absent: Garber	1

// In the matter of Budget, a public hearing was held regarding City Council Report #16 regarding amending the FY 2004 Operating Budgets for the General, Solid Waste, Technology, Fleet, City/Federal/State/Local Aid, Self Insurance and Forfeited Assets Funds to reflect the carry forward of appropriations for ongoing activities that were not expended in FY 2003, and to appropriate funds for grants and other necessary expenditures since the FY 2004 budget was adopted. Assistant Director of Financial Services Donna Witt outlined the request. There was no one else present who wished to speak to this item. On motion of Vice Mayor Dodson, seconded by Council Member Barksdale, Council by the following recorded vote introduced and laid over to a later meeting for final action Ordinance #O-03-138, as presented, amending the FY 2004 Operating Budgets for the General, Solid Waste, Technology, Fleet, City/Federal/State/Local Aid, Self Insurance and Forfeited Assets Funds to reflect the carry forward of appropriations for ongoing activities that were not expended in FY 2003, and to appropriate funds for grants and other necessary expenditures since the FY 2004 budget was adopted:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson	6
Noes:	0
Absent: Garber	1

// In the matter of Finance - Bonds, a public hearing was held regarding City Council Report #17 regarding the issuance of not to exceed \$1,170,000 General Obligation Public Improvement Bond Anticipation Notes for reauthorization of the \$15,000,000 revolving line of credit with SunTrust Bank. Director of Financial

Services Mike Hill outlined the request. There was no one else present who wished to speak to this item. On motion of Vice Mayor Dodson, seconded by Council Member Seiffert, Council by the following recorded vote adopted Resolution #R-03-139, as presented, authorizing the issuance of not to exceed \$1,170,000 General Obligation Public Improvement Bond Anticipation Notes:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson	6
Noes:	0
Absent: Garber	1

// In the matter of Finance - Bonds, a public hearing was held regarding City Council Report #18 regarding the issuance of not to exceed \$2,500,000 Sewer Revenue Bonds. Financial Services Director Mike Hill outlined the request. There was no one else present who wished to speak to this item. On motion of Council Member Barksdale, seconded by Council Member Foster, Council by the following recorded vote adopted Resolution #R-03-140, as presented, authorizing the issuance of not to exceed \$2,500,000 Sewer Revenue Bonds:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson	6
Noes:	0
Absent: Garber	1

// In the matter of Public Works - Refuse, Ms. Maxine Feinman asked that City Council suspend the City's costly recycling program until there is a market for recycled items that will pay the cost of operating the program. Ms. Feinman provided information showing why the City's current recycling program is ineffective. Following discussion, City Council asked staff to schedule a comprehensive review of the City's recycling program for an upcoming work session.

// In the matter of Community Planning - General, City Council Report #20 regarding amending the FY 2004 General Fund Budget and appropriating \$50,000 for a capital grants program to be administered through Lynch's Landing to provide grants up to \$5,000 each for capital improvements to businesses impacted by City projects was considered. City Manager Kimball Payne outlined the request, stating that Lynch's Landing would be bringing the criteria for the grants to the September Finance Committee and prior to the second reading of this resolution. On motion of Council Member Adams, seconded by Council Member Foster, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-03-141, as presented, amending the FY 2004 General Fund Budget and appropriating \$50,000 for a capital grants program to be administered through Lynch's Landing to provide grants up to \$5,000 each for capital improvements to businesses impacted by City projects:

Ayes: Adams, Barksdale, Dodson, Foster, Seiffert, Hutcherson	6
Noes:	0
Absent: Garber	1

// The meeting was recessed at 8:20 P.M. to August 26, at 12:00 Noon, at the Aviary, to conduct City Council's annual retreat and planning session.

Clerk of Council